**ORGAINZATION NAME & ROLE Candidate Staff Meeting Evaluation Form \_\_\_date\_\_\_**

**Candidate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Interviewer/Evaluator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Strong | Average | Weak |
| 1. **What attracted you to the job of CEO/ED of \_\_\_\_\_\_\_?** |  |  |  |
| Notes: | | | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Strong | Average | Weak |
| 1. **Would you share with us some of your past experiences that you feel prepared you to lead this organization?** |  |  |  |
| Notes: | | | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Strong | Average | Weak |
| 1. **What do you think will be the most challenging aspect of this position?** |  |  |  |
| Notes: | | | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Strong | Average | Weak |
| 1. **How would you approach your first 90 days at \_\_\_\_\_?** |  |  |  |
| Notes: | | | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Strong | Average | Weak |
| 1. **Do you have thoughts or ideas on how would might go about learning about the field of animal sheltering?** |  |  |  |
| Notes: | | | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Strong | Average | Weak |
| 1. **How would you go about making changes to policies here at \_\_\_\_\_\_?** |  |  |  |
| Notes: | | | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Strong | Average | Weak |
| 1. **If you were unhappy with a staff member’s performance how would you handle the situation?** |  |  |  |
| Notes: | | | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Strong | Average | Weak |
| 1. **Do you have any questions for us?** |  |  |  |
| Notes: | | | |

|  |
| --- |
| **General Impressions** |

|  |
| --- |
| **Any Concerns?** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Your thoughts on this candidate for CEO of \_\_\_\_\_\_?** | Strong fit | Maybe | Weak fit |
| Why? (Please indicate primary reasons below) |  |  |  |
|  | | | |