Maddie’s Fund Leadership Externship/Internship Application

Overview
Maddie’s Fund is sponsoring externships and internships for graduates of the University of the Pacific Lifesaving-Centered Animal Shelter Management Certificate Program who are interested in advancing their career or pursuing a new career in animal sheltering. Current students may apply if they will have successfully completed at least three courses (including Leadership) before the start of their externship or internship. This program will be administered by Humane Network and if you have questions about completing this application, please email info@humanenetwork.org.

Options

Externship: Two- to three-week experience at a partnering shelter that exposes you to shelter leadership, management, and operational practices and builds on principles and skills learned in the certificate program. A small stipend may be provided, as needed, to offset cost of room and board.

Internship: Six- to twelve-week experience at a partnering shelter that exposes you to shelter leadership, management, and operational practices and builds on principles and skills learned in the certificate program. A small stipend may be provided, as needed, to offset cost of room and board.

Program Selection (choose one)

☐ Externship
☐ Internship

Applicant Information

Name
Street Address
City
State
Zipcode
Telephone
Email

Animal Welfare Education/Experience

Have you completed University of the Pacific Animal Shelter Management Certificate Program? ☐

If yes, what was your program completion date?
If no, what courses have you completed?
What is your expected program completion date?
Do you currently work in the animal welfare field?

☐ Yes
☐ No

What are your career goals?

**Externship/Internship Focus**

What are your main areas of interest that you would like to focus on during your externship/internship? (Please list up to three specific areas)

1.
2.
3.

List possible dates that you would be available for this program.

1.
2.
3.

Is there a shelter in your area that you would like to recommend for your program? If so, provide the following information and it will be considered. Otherwise, leave this blank and the Humane Network program coordinator will provide you with options.

- Shelter name: [ ]
- Location: [ ]
- Contact Name: [ ]
- Title: [ ]
- Telephone: [ ]
- Email: [ ]

Would you like to apply for a stipend to help cover travel expenses?

☐ Yes
☐ No

If yes, the Humane Network program coordinator will discuss options with you.

**Interest Statement**

Please write an essay (400 – 600 words in separate Word or PDF document) on why you wish to participate in this externship/internship program.

**Attachments**

Please attach the following:

- Your current resume
- Essay per above directions
- Three references (professional, academic or work related)
If selected for this program, do you understand and agree to the time commitments and capstone project requirement as outlined in the program descriptions?

☐ Yes
☐ No

Signature  Date

Note: Please return this application to Humane Network at info@humanenetwork.org or 7250 Pembroke Dr., Reno, NV 89502. We will contact you within two weeks of receiving your application to set up a time to review it with you.